Fiduciary Form 1041 (Trusts & Estates)
Documents Needed

Legal & Other Documents:

- ☐ Letter from the Department of Treasury (IRS) assigning identification number
- ☐ Death Certificate
- ☐ Last Will & Testament & Codicils
- ☐ Trust Documents
- ☐ Names, addresses, phone numbers, & social security numbers for all beneficiaries.
- ☐ All probate documents filed with the Court
- ☐ Letters Testamentary (Court Probate Document)
- ☐ Inventory of the Estate
- ☐ Disclaimers & agreements signed by beneficiaries (if any)
- ☐ Executor/Representative identification and social security number

Tax & Other Documents:

- ☐ All reporting documents: W-2's, 1099's, K-1's, social security, etc.
- ☐ Closing Statements for sale of property
- ☐ Date-of-death values for property sold (real property, stocks, bonds, etc.)
- ☐ Information necessary to allocate income to Form 1040 (income prior to death) and income to Form 1041 (income after death).
    - Monthly Bank statements for the Deceased Taxpayer (Tax year + current year-to-date)
    - Monthly Bank statements for estate or trust account (All)
    - Monthly Detail Brokerage Statements (Tax year)
    - Detail Royalty Statements (Tax year)
    - Detail for other payments received
- ☐ Check register for Estate account showing:
    - Dates and amounts of distributions paid to beneficiaries
    - Detail of Expenses paid
- ☐ If an Inventory is not available, please provide bank signature cards for all of decedent's accounts (showing Payable-on-Death Beneficiaries, Joint Tenancy With Right-of- Survivorship, etc.)

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